

**LEARNING ACADEMY OF SANTA ROSA  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

Date: Monday, August 5th, 2024

Time: 12:00pm

Location: The Learning Academy of Santa Rosa/ Meeting also accessible via Zoom

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Mr. King at 12:01pm. Board members present were: Robin King, Dr. Cheryl Perry, Mike Thorpe and Lewis Lynn. Guests present included: Ray Sansom, Dr. Bill Rader, Dr. Allison Schnell, Kara Griffin, Jessica Yopp, and Elizabeth Daters.

II. Approval of Agenda

Mr. Lynn motioned to approve the Agenda as written. Dr. Perry seconded. Motion passed.

III. Approval of Minutes

The last meeting's minutes from June 11th, 2024 were approved on a motion by Mr. Lynn, seconded by Dr. Perry. Motion passed.

IV. Public Comments by Pre-Registered guests, if any

No guests were present.

V. Reports

A. Learning Academy Director's Report & Title I Update – Mr. Sansom provided the Director's report for The Learning Academy and stated that he and Mr. Thorpe have worked very diligently to complete the contract renewal. Mr. Sansom stated that all the faculty and staff are very excited about the upcoming school year. It was mentioned by multiple attendees that Ms. Moorer is doing a fantastic job, communicating well, and has an overall positive attitude about the upcoming school year.

B. Management Report - Mr. Sansom's report was included in the Director Report and thanked everyone for working well together.

VI. Discussion & Action Items

A. 2024-2025 Learning Academy Contract Renewal

Dr. Perry made a motion to approve the contract renewal, Mr. Lynn seconded. Motion passed.

Human Resources

A. Learning Academy Personnel Recommendations – The personnel report for The Learning Academy was presented by Ms. Daters. The Learning Academy has 9

current employees with 1 open position for a part time bus driver. Dr. Perry made a motion to approve the personnel report, Mr. Lynn seconded. Motion passed.

#### Financials

- A. Learning Academy Financial Reports – Ms. Griffin presented The Learning Academy Financial Report. She stated that the balance looks good with cash at \$514,599.16 at the end of the 2023-2024 school year. Revenue was above target at 114.2% and expenses were slightly above our original projected at 105.1%, but overall the 2023-2024 school year income and expenditures were in line with the budget. Dr. Perry made a motion to approve the Financial Report, Mr. Lynn seconded. Motion passed.
- B. Learning Academy 24-25 Budget – Ms. Griffin stated that the new projected budget goes from July 1, 2024-June 30, 2025. The revenue budget is projected at \$1,074,356.49 and expenses are projected at \$1,116,570.47. The new budget projects our ending fund balance to be around \$472,385.18. Dr. Perry made a motion to approve the 24-25 Budget, Mr. Lynn seconded. Motion passed.
- C. Audit Update-Ms. Griffin also presented an audit update stating that financial documents have been submitted to the auditor, and she will continue to work closely and provide any requested items.

#### General

- A. Board Membership – Dr. Schnell asked the board to keep in mind any potential new board members.
- B. Next Board Meeting - The next board meeting will be tentatively scheduled for September.

### VII. Adjournment

Mr. King called the meeting to adjourn at 12:13pm.